



**CONSTITUTION AND STATUTES OF  
THE CATHEDRAL CHURCH OF SAINT MARY THE VIRGIN  
BLACKBURN**

# **CONSTITUTION AND STATUTES OF THE CATHEDRAL CHURCH OF SAINT MARY THE VIRGIN BLACKBURN**

*(A new Constitution and new Statutes were drawn up by a Transitional Council established in accordance with the Cathedrals Measure 1999, came into effect on 2<sup>nd</sup> February 2000, were amended on 14<sup>th</sup> January 2007, and further amended on 20<sup>th</sup> May 2018.)*

## **PART I: THE CONSTITUTION**

### **1. INTERPRETATION**

(1) In the Constitution and in the Statutes –

‘actual communicant’ means a person who has received Communion according to the use of the Church of England or of a Church in communion with the Church of England at least three times within the preceding twelve months;

‘Cathedral Church’ means the Cathedral Church of Saint Mary The Virgin Blackburn;

‘cathedral community’ means persons over the age of sixteen who worship regularly in the Cathedral, or are on the Electoral Roll of the Cathedral Parish of St Mary and St Paul Blackburn, or are engaged regularly in work or service connected with the Cathedral;

‘cathedral duties’ means duties, whether in the Cathedral or the Diocese, which should, in the opinion of the Chapter after consultation with the Bishop, be discharged in or from the cathedral;

‘Diocese’ means the Diocese of Blackburn and ‘diocesan’ shall be construed accordingly;

‘See’ means the See of Blackburn;

‘Bishop’ means the Bishop of Blackburn;

‘the Measure’ means the Cathedrals Measure 1999;

‘Parish’ means the ecclesiastical parish of Saint Mary the Virgin and St Paul Blackburn, and ‘Parish Church’ and parochial shall be construed accordingly;

‘Vicar’ means the Vicar of the Parish of Saint Mary the Virgin and St Paul Blackburn;

‘Canon’ includes a lay canon and a non-residentiary canon but not a minor canon;

'property' includes a thing in action and any interest in real or personal property;

(2) A reference in the Constitution and Statutes to the holder of any office, dignity or preferment shall be to the holder for the time being of such office, dignity or preferment in the Cathedral Church or, as the case requires, in the Diocese.

## 2. OVERRIDING DUTY

Every person or body having functions under the Constitution or Statutes shall, in exercising those functions, have due regard to the fact that the Cathedral is the seat of the Bishop and a centre of worship and mission.

## 3. THE CORPORATION

The members for the time being of the Council, the Chapter and the College of Canons of the Cathedral Church of St Mary the Virgin Blackburn shall be a body corporate with perpetual succession and a common seal (to be known as the common seal of the Cathedral).

## 4. THE VISITOR

The Bishop shall be Visitor of the Cathedral Church and shall have all the powers that belong as of right to the office of Visitor.

## 5. THE DEAN

(1) The Vicar shall by virtue of his office be Dean.

(2) The Dean shall vacate his office automatically and without the execution of any instrument of resignation on attaining the age of 70 unless his appointment is continued under the provisions of Regulation 29A of the Ecclesiastical Offices (Terms of Service) Regulations 2009.

## 6. THE RESIDENTIARY CANONS

(1) The number of Residentiary Canons shall not exceed four at any one time.

(2) The Residentiary Canons, being persons having the qualifications prescribed by law, shall be appointed after consultation with the Dean, by the Bishop.

(3) The holders of at least two residentiary canonries shall, subject to the provisions of section 8 of the Measure, be engaged exclusively on Cathedral duties.

(4) Subject in each case to paragraphs (5) and (6) below any Residentiary Canon appointed –

(a) on freehold tenure prior to 31 January 2011 and from whom the bishop has received a declaration made in accordance with section 1(4) of the Ecclesiastical Offices (Terms of Service) Measure 2009; or

(b) on or after 31 January 2011

holds office in accordance with the provisions of the Ecclesiastical Offices (Terms of Service) Measure 2009 and any regulations made under section 2 of that Measure.

(5) A Residentiary Canon shall vacate his canonry automatically and without the execution of any instrument of resignation on attaining the age of 70 unless his appointment is continued under the provisions of section 3 of the Ecclesiastical Offices (Age Limit) Measure 1975 or Regulation 29A of the Ecclesiastical Offices (Terms of Service) Regulations.

(6) Where a residentiary canonry is held under Common Tenure and has been designated pursuant to regulation 29(1)(g) of the Ecclesiastical Offices (Terms of Service) Regulations 2009 as a post which is held in conjunction with another office or employment the holder of the residentiary canonry shall vacate that office on ceasing to hold the other office or employment unless the Bishop after consultation with the Chapter otherwise determines.

(7) The Bishop may for financial or other reasons and after consideration with the Chapter suspend and refrain from filling a residentiary canonry which has fallen vacant, and may after the like consideration revive and appoint to such residentiary canonry.

## 7. THE HONORARY CANONS

(1) Any Bishop Suffragan or full-time stipendiary Assistant Bishop or Archdeacon, not being a Residentiary Canon, shall be ex-officio an Honorary Canon.

(2) Subject to the following provisions of this section there shall be not more than a further twenty Honorary Canons who shall be beneficed or licensed in the Diocese.

(3) An Honorary Canon shall seek to contribute to the corporate life of the Cathedral and to promote its mission and service in the Diocese.

(4) An Honorary Canon shall vacate his office automatically and without the execution of any instrument of resignation upon ceasing to be beneficed or licensed in the Diocese or attaining the age of 70 years, whichever occurs first, provided that –

(a) an Honorary Canon who has been appointed in connection with some office held or function performed by him shall, so long as he holds such office or performs such function, continue in the honorary canonry unless the Bishop otherwise determines; and

(b) an Honorary Canon holding that office on the coming into operation of this constitution shall continue to hold that office until he ceases to be beneficed or licensed in the Diocese.

## 8. ECUMENICAL CANONS

In order to further the Christian ecumenical ministry of the Cathedral, the Bishop may appoint, after consultation with the Chapter, two Canons Ecumenical who are resident within the Diocese for an initial term of five years, but the appointment may be renewed by the Bishop after consultation with the Chapter for a further term or terms not exceeding three years in the case of each renewal. He shall vacate his office automatically and without the execution of any instrument of resignation upon ceasing to be resident in the Diocese, or attaining seventy years of age, unless the Bishop determines otherwise. Such Canons shall not be members of the College of Canons for the purposes of the Measure, but shall be invited to meetings of the College of Canons.

## 9. CANONS THEOLOGIAN

The Bishop may appoint, after consultation with the Chapter, one or more additional Honorary or Lay Canons with the title of Canon Theologian who need not be beneficed or licensed or resident in the Diocese. Such appointment shall be for an initial term of five years, but the appointment may be renewed by the Bishop after consultation with the Chapter for a further term or terms not exceeding three years in the case of each renewal. He shall vacate his office automatically and without the execution of any instrument of resignation upon attaining seventy years of age, unless the Bishop determines otherwise. Such Canons shall not be members of the College of Canons for the purposes of the Measure, but shall be invited to meetings of the College of Canons.

## 10. LAY CANONS

(1) Subject to the following provisions of this section there shall be not more than twenty Lay Canons who shall be appointed by the Bishop, after consultation with the Chapter, from among lay persons who give or have given distinguished service to the Diocese or the Cathedral and who are actual communicant members of the Church of England or of a Church in communion with the Church of England.

(2) A Lay Canon shall seek to contribute to the corporate life of the Cathedral and to promote its mission and service in the Diocese.

(3) A Lay Canon shall vacate his office automatically and without the execution of any instrument of resignation upon attaining seventy years of age.

## 11. MINOR CANONS AND OTHER MINISTERS

The Chapter may, after consultation with the Bishop, appoint Minor Canons and other Ministers, ordained or lay, to serve the work of the Cathedral on such terms in respect of tenure, remuneration and duties as the Chapter may determine subject (where applicable) to the provisions of the Ecclesiastical Offices (Terms of Service) Measure 2009 and any regulations made under section 2 of that Measure.

## 12. THE CHAPTER

(1) There shall be a Chapter which shall, subject to the provisions of section 4 of the Measure consist of –

- (a) the Dean, who shall be the chairman and shall have a second or casting vote;
- (b) all the Residentiary Canons;
- (c) one Honorary Canon elected by the Honorary Canons from among their number;
- (d) two lay persons appointed by the Bishop after consultation with the Dean, one of whom shall be active in the life of the Cathedral community;
- (e) two lay persons from among those on the electoral roll of the Cathedral Parish of St Mary and St Paul Blackburn appointed by the Bishop on the proposal of the Chapter in accordance with sub-section (3) below;
- (f) two persons, at least one of whom shall be lay, appointed by the Bishop's Council and Standing Committee of the Diocesan Synod, one of whom will serve on the Finance Committee, and who shall possess financial expertise and experience.

(2) All lay members in categories (1)(d), (e) and (f) must be actual communicant members of the Church of England or of a Church in communion with the Church of England and shall be resident in the Diocese or have their names on the church electoral roll of a parish in the Diocese.

(3) A vacancy arising under (1)(e) above shall be advertised within the Cathedral by the Chapter together with a role description (which may include any specific skills, qualities or experience sought at the time) inviting persons eligible for appointment to offer themselves for consideration by the Chapter for proposal to the Bishop

(4) The members in categories (d) to (f) shall hold office for three years but shall be eligible for membership for further three-year terms of office.

(5) It shall be the duty of the Chapter to direct and oversee the administration of the affairs of the Cathedral, including in particular to –

- (a) order the worship and promote the mission of the Cathedral;
- (b) formulate, after consultation with the Bishop, proposals in connection with the general direction and mission of the Cathedral and submit them to the Council for its advice;

(c) manage all property vested in the Cathedral and the income accruing from it and, in particular, ensure that necessary repairs and maintenance in respect of the Cathedral and its contents and other buildings and monuments are carried out;

(d) prepare an annual budget for the Cathedral and submit it to the Council;

(e) prepare in accordance with section 27 of the Measure an annual report and audited accounts, and submit them to the Council and the College of Canons;

(f) submit to the Council such other reports as may be requested by the Council on any matter concerning the Cathedral; and

(g) keep under review the Constitution and Statutes of the Cathedral and submit any proposals for their revision to the Council.

(6) The Chapter shall meet on at least nine occasions in each calendar year, due notice of not less than 14 clear days having been given.

(7) The Chapter shall have power to acquire and dispose of property, subject to any necessary consent, and subject to the Care of Cathedrals Measure 2011, provided that monies which form part of the endowment of the Cathedral shall not be invested or used except as provided by section 16 of the Cathedrals Measure 1999.

(8) No employee of the Chapter shall be a member of the Chapter.

(9) The Chapter shall exercise the functions previously exercisable in relation to the Parish by the parochial church council and transferred to the administrative body of the Cathedral under section 12(1) of the Cathedrals Measure 1993.

(10) The Chapter shall make Standing Orders for the regulation of the procedures at and the business of meetings of the Chapter, and its Committees and sub-Committees.

(11) The Chapter shall hold the common seal of the Cathedral and affix it when required. A memorandum of each seal so affixed shall be recorded in the seal book.

### 13. THE FINANCE COMMITTEE

(1) There shall be a finance committee of the Chapter with the function of advising the Chapter in connection with its responsibilities in the field of financial and investment management and the management of property belonging to the Cathedral.

(2) The committee shall consist of –

(a) a Chairman appointed by the Chapter, who shall not be the Dean or a member of the Council or the Chapter and who shall attend meetings of the Chapter when business relevant to the Finance Committee is being discussed;

(b) the Dean, ex officio;

(c) the Administrator, or person with a different job title who discharges the function of Administrator as defined in the Cathedrals Measure 1999;

(d) one Residentiary Canon, to be appointed by the Chapter to serve initially for a period of three years;

(e) one lay member of the Chapter, to be appointed by the Chapter to serve initially for a period of three years;

(f) one member of the Chapter appointed under section 12(1)(f) for his or her financial expertise and experience, to serve initially for a period of three years;

(g) not fewer than two persons, not being members of either the Chapter or the Council, appointed by the Chapter for their expertise and experience in the field of financial and investment management to serve initially for a period of three years.

(3) After the initial term of office the members in categories (d) to (g) may hold office for a further term of three years and shall be eligible for further membership thereafter –

(a) in category (d) without limit;

(b) in categories (e) to (g) limited to two further terms of office.

#### 14. OTHER COMMITTEES

(1) The Chapter may establish other Committees including a Committee dealing with matters affecting the Cathedral Community and may delegate functions, powers and duties to any such Committees. The Dean shall be a member of each such committee. If the Chapter so determines, persons who are not members of the Chapter may be members of a committee.

(2) If the Chapter does not designate who shall be Chairman, the committee shall elect a Chairman from among its members.

#### 15. THE COUNCIL

(1) There shall be a Council consisting of –

(a) a chairman appointed in accordance with subsection (2) below;

(b) the Dean, ex officio;

(c) three other members of the Chapter chosen by the Chapter, one of whom shall be a Residentiary Canon;

(d) two members of the College of Canons chosen by the College of Canons;

(e) two lay persons, not being members of the Chapter, on the electoral roll of the Cathedral Parish of St Mary and St Paul Blackburn representing the interests of the Cathedral Community and elected by the Annual Congregational Meeting;

(f) one lay person, not being a member of the Chapter, appointed by the Chapter to represent the Cathedral staff and volunteers.

(g) eight other persons, including –

(i) one person appointed by the Council of Churches Together in Lancashire;

(ii) one person appointed by Blackburn with Darwen Borough Council after consultation with the Dean;

(iii) one person appointed by Lancashire County Council after consultation with the Dean;

(iv) one person appointed by the Chairman of the Fabric Advisory Committee from within the membership of that committee;

(v) four other persons appointed by the Bishop after consultation with the Chapter, such persons to reflect experience in connection with the work of the Cathedral or the ability to reflect community, diocesan or national interests in that connection.

(2) The chairman shall be a lay person and an actual communicant not being a member of the Chapter appointed by the Bishop, who shall before making an appointment afford the Chapter an opportunity to express views both in general as to the appointment and as to any specific person proposed by the Bishop for appointment, and who shall in deciding whom to appoint have regard to those views.

(3) The chairman and other members of the Council (other than the Dean) shall hold office for a term of five years but shall be eligible for membership for further such terms of office.

(4) The Bishop has the right to be present and to speak at any meeting of the Council.

(5) The Council shall meet on at least two occasions in each calendar year, due notice of not less than 14 clear days having been given.

(6) It shall be the duty of the Council to further and support the work of the Cathedral, spiritual, pastoral, evangelistic, educational, social and ecumenical, reviewing and advising upon the direction and oversight of that work by the Chapter and in particular, without prejudice to the generality of the foregoing, to –

(a) consider proposals submitted by the Chapter in connection with the general direction and mission of the Cathedral and to give advice on them to the Chapter;

(b) receive and consider the annual budget of the Cathedral;

(c) receive and consider the annual report and audited accounts; and

(d) consider proposals submitted by the Chapter in connection with the Constitution and Statutes of the Cathedral with a view to their revision under Part II of the Measure.

(7) The Council may –

(a) request reports from the Chapter on any matter concerning the Cathedral;

(b) discuss and declare its opinion on any such matter; and

(c) draw any matter to the attention of the Visitor or the Church Commissioners.

## 16. THE COLLEGE OF CANONS

(1) There shall be a College of Canons which shall consist of –

(a) the Dean;

(b) every Bishop Suffragan;

(c) every full-time stipendiary Assistant Bishop;

(d) every Residentiary, Honorary and Lay Canon; and

(e) every Archdeacon.

(2) It shall be the duty of the College of Canons to further and support the spiritual, pastoral, educational, evangelistic, social and ecumenical work of the Cathedral, reviewing and advising upon the direction and oversight of that work by the Chapter and in particular, without prejudice to the generality of the foregoing, to –

(a) receive and consider the annual report and audited accounts of the Cathedral;

(b) discuss such matters concerning the Cathedral as may be raised by any of its members;

(c) meet at least once a year;

(d) be chaired by the Dean.

(3) In the event of a vacancy in the See, the College of Canons shall be summoned by the Dean to meet and on receiving from the Crown a licence under the Great Seal with a letter missive

as provided by the Appointment of Bishops Act 1533 shall proceed to the election of a Bishop in the manner laid down by that Act.

## 17. THE CATHEDRAL COMMUNITY FORUM

(1) There shall be a Cathedral Community Forum which shall co-ordinate the work of the parish and advise the Chapter on all matters affecting the parish and congregation. The Chapter may delegate to the Cathedral Community Forum such budget, functions, powers and duties relating to the parish and congregation as the Chapter shall determine.

(2) The Forum shall consist of –

(a) the Dean, ex officio;

(b) the Vice-Dean, ex officio

(c) the Residentiary Canon responsible for pastoral care of the Cathedral community;

(d) any Minor Canon or other Minister appointed in accordance with section 11 who has parish or congregational duties;

(e) the Cathedral Wardens;

(f) one Deanery Synod representative of the parish elected from within their number;

(g) three persons on the electoral roll of the Cathedral Parish of St Mary and St Paul Blackburn who shall be elected by the Annual Congregational Meeting;

(h) three persons on the electoral roll of the Cathedral Parish of St Mary and St Paul Blackburn who shall be appointed by the Chapter.

(3) The Forum shall be chaired by the Dean, or in the Dean's absence the Vice-Dean, unless –

(a) the Dean delegates the chair to another member of the Forum, or;

(b) the Chapter appoints the Vice Dean or a Residentiary Canon to chair the Forum.

(4) If the Dean, Vice-Dean and any delegated or appointed chair is absent the members present shall elect one of their number to preside over the meeting.

(5) Members of the Forum elected or appointed, as the case may be, pursuant to (2)(f) or (g) above shall hold office initially for three years (save as provided for in (6) below) and shall thereafter be eligible for re-election or re-appointment for further three-year terms.

(6) Upon the first elections pursuant to (2)(f) above and the first appointments pursuant to (2)(g) above after this Constitution comes into force the initial terms of office shall be, in each case, one year for one member, two years for a second member and three years for the remaining member, to be determined by agreement between the members or, in default of agreement, by lot.

(7) The Cathedral Community Forum shall meet on at least three occasions in each calendar year. Meetings shall be convened by the Chairman giving notice of not less than 14 clear days.

(8) The quorum for the transaction of business at a meeting of the Cathedral Community Forum shall be two-thirds of the total membership.

(9) The Chapter shall meet with the Cathedral Community Forum at least once in each calendar year and may call further joint meetings at its discretion.

(10) The person chairing each meeting shall ensure that minutes are taken and circulated to members, and a copy forwarded to the Dean's Secretary to provide to the members of the Chapter.

## 18. CHAPTER OFFICERS

(1) There shall be an Administrator of the Cathedral, who shall be appointed by the Chapter on such terms in respect of role title, tenure, remuneration and duties as the Chapter may determine.

(2) There shall be an Architect of the Cathedral, who shall be a person registered under the Architects Act 1997 or any Act amending or extending the same, and shall be appointed by the Chapter (after consulting the Cathedrals Fabric Commission for England) on such terms in respect of tenure, remuneration and duties as the Chapter may determine.

(3) There shall be an Auditor, who shall be a person who may under section 144 or 145 (as the case may be) of the Charities Act 2011 audit the accounts of a charity, and shall be appointed by the Chapter on such terms in respect of tenure and remuneration as the Chapter may determine, and who shall audit the accounts of the Cathedral in accordance with section 27 of the Measure.

(4) There shall be an Organist and Director of Music, who shall supervise the music in the Cathedral and shall be appointed by the Chapter on such terms in respect of tenure, remuneration and duties as the Chapter may determine.

## 19. PROVISIONS APPLICABLE TO THE CONSTITUTION AND STATUTES

(1) No repeal or amendment of, nor any addition to, the Constitution or the Statutes shall be made except in accordance with the provisions of the Measure.

(2) Nothing in the Constitution or Statutes shall affect any right of patronage or other right or interest of Her Majesty the Queen.

## **PART II: STATUTES**

### **1. THE CATHEDRAL CHURCH**

The Cathedral Church shall be the Parish Church of the ecclesiastical parish of St Mary the Virgin and St Paul Blackburn.

### **2. THE BISHOP**

(1) The Bishop shall have the principal seat and dignity in the Cathedral and all persons holding office or ministering therein shall pay him due reverence and render him loyal and ready service.

(2) The Bishop, by arrangement with the Dean, shall have the right –

(a) to celebrate the Holy Communion in the Cathedral Church on Christmas Day, Easter Day, Ascension Day, Whitsunday, and by arrangement with the Dean on such other occasions as the Bishop may desire;

(b) to preach in the Cathedral Church at one of the Services on Christmas Day, Easter Day, Ascension Day and Whitsunday and, in addition to these occasions, to preach or appoint the preacher at one of the Services on two Sundays during each year;

(c) to officiate in the Cathedral and use it in his work of teaching and mission, for Visitations, Ordinations, Confirmations, Synods, special or diocesan services and, at all such occasions –

(i) to determine the ordering thereof in consultation with the Dean;

(ii) to preach or appoint the preachers (such preachings being in addition to those which he has under paragraph (b) of this section) and decide the object of the collection;

(iii) to have the reasonable assistance of the ministers, officers and staff of the Cathedral Church and the use of the vessels, ornaments and equipment thereof; provided that no substantial additional expense is thereby thrown on the Cathedral revenues without consultation of the Chapter.

(3) The Bishop may at any time seek the advice of the Chapter on any matter and shall preside at any meeting requested by him through the Dean with 14 days' notice.

(4) The Bishop shall as Visitor hear and determine any question as to the construction of the Constitution and Statutes.

(5) The Bishop may hold a Visitation of the Cathedral when he considers it desirable or necessary to do so or when requested by the Council or the Chapter.

(6) In the course of a Visitation, the Bishop may give such directions to the Chapter, to the holder of any office in the Cathedral or to any person employed by the Cathedral as will, in the opinion of the Bishop, better serve the due observance of the Constitution and Statutes.

(7) It shall be the duty of any person or body on whom functions are conferred by the Constitution and Statutes to act in accordance with any determination and any direction by the Bishop under this statute.

(8) The Bishop may at any time propose for consideration by the Council amendments to the Constitution and Statutes.

(9) No person other than a Clerk in Holy Orders of the Church of England or of a Church in full communion therewith shall, without the consent of the Bishop, as well as that of the Dean, be invited to preach in the Cathedral Church.

### 3. THE DEAN

(1) The Dean shall be the principal dignitary of the Cathedral, next after the Bishop.

(2) The Dean shall be installed according to the customs of the Cathedral and at his installation shall make such declarations and take such oaths as may be prescribed by law and by custom.

(3) It shall be the duty of the Dean as chairman of the Chapter to govern and direct on its behalf the life and work of the Cathedral and, in particular, but without prejudice to the generality of the foregoing, to –

(a) ensure that Divine Service is duly performed in the Cathedral;

(b) determine the ordering of worship in the Cathedral subject to the powers and rights of the Bishop, and after consultation with the Chapter;

(c) ensure that the Constitution and Statutes are faithfully observed;

(d) maintain good order and proper reverence in the Cathedral;

(e) secure the pastoral care of all members of the Cathedral community, and

(f) take all decisions necessary to deal with any emergency affecting the Cathedral, pending consideration of the matter by the Chapter.

(4) The Dean shall ordinarily reside in the Cathedral Close.

(5) If the office of Dean is vacant, or the Bishop considers the Dean is unable to discharge any or all of his functions by reason of illness or absence or any other cause, the Bishop shall, after

consultation with the Chapter, appoint a Residentiary Canon to carry out such functions as the Dean is unable to discharge during the period in question; and references in the Constitution and Statutes to the Dean shall be construed accordingly.

(6) If any question arises whether an appointment under paragraph (5) above is justified, that question shall be determined by the Archbishop of the Province.

#### 4. THE RESIDENTIARY CANONS

(1) Subject to the rights exercisable by any other person in accordance with the Constitution and Statutes, each of the Residentiary Canons shall have the regular duty of keeping residence, preaching, and the right of regularly celebrating the Holy Communion by arrangement with the Dean.

(2) They shall undertake such duties in the Cathedral as the Chapter shall determine after consultation with them. They shall be concerned with the pastoral care of the Cathedral community or persons resident or working in the Parish; and shall endeavour to strengthen the whole corporate life, worship and work of the Cathedral and to promote the ministry of the Cathedral in the Diocese.

#### 5. THE VICE-DEAN

(1) The Chapter may appoint a Vice-Dean from amongst the number of Residentiary Canons, upon such terms, conditions and duties as may be determined by the Chapter from time to time.

(2) When the Dean is present the Vice-Dean shall be next to him in dignity in the Cathedral and he is therefore so to act, in regular and diligent attendance at the services and in the conduct of the business of the Cathedral.

(3) Subject to the provision in section 3(5) of the Statutes (appointment by the Bishop of an Acting Dean), the Vice-Dean shall, in the absence of the Dean, do all things which belong to the office of Dean in accordance with the Statutes, but subject to the following provisions.

(4) The Vice-Dean shall, without prejudice to the generality of the foregoing –

(a) deputise for the Dean in his absence in the conduct of divine worship;

(b) ensure that the Constitution and Statutes are faithfully observed;

(c) do only such things as cannot reasonably await the return of the Dean;

(d) consult with the Dean when absent if it is possible, necessary and reasonable in the circumstances so to do.

## 6. THE SUFFRAGAN BISHOPS

Each Suffragan Bishop shall have the right of celebrating the Holy Communion and of preaching in the Cathedral each year by arrangement with the Dean.

## 7. THE ARCHDEACONS

Each Archdeacon may take such part in the Cathedral Services as the Dean may assign to them.

## 8. THE HONORARY CANONS

Honorary Canons may take such part in the Cathedral services as the Dean may assign to them.

## 9. THE ECUMENICAL CANONS

Ecumenical Canons shall be admitted by the Bishop and shall be placed by the Chapter in seats of honour within the sanctuary of the Cathedral.

## 10. EMERITUS TITLES

(1) The Bishop may confer upon a Dean, a Residentiary Canon, an Honorary Canon or a Lay Canon who vacates his office, the title, as the case may be, of Dean Emeritus, Canon Emeritus or Lay Canon Emeritus.

(2) A person who on the coming into effect of the Constitution held the title of Provost Emeritus shall continue to hold that title.

(3) A title conferred under this provision shall confer no vested interest and, in particular, the holder shall not by virtue of that title be a member of the College of Canons.

## 11. THE COUNCIL

(1) Meetings of the Council shall be called by the chairman, in accordance with a resolution of the Council, on his own motion, or on the written requisition of at least eight members of the Council, due notice of not less than 14 clear days having been given.

(2) The quorum for the transaction of business at a meeting of the Council shall be one third of the total membership of its members.

(3) In the absence of the chairman, the Council shall elect one of its lay members to preside over it.

## 12. THE CHAPTER

(1) Meetings of the Chapter shall be called by the Dean, in accordance with a resolution of the Chapter, on his own motion, or on the written requisition of at least five members of the Chapter, due notice of not less than 14 clear days having been given.

(2) The quorum for the transaction of business at a meeting of the Chapter shall be five of its total membership.

(3) In the absence at any meeting of the Dean or of any person appointed pursuant to section 3(5) of the Statutes (appointment by the Bishop of an Acting Dean), the meeting shall be presided over by the Vice-Dean but if the Vice-Dean is also absent the Chapter shall elect one of its members to preside, but neither the Vice-Dean nor a person so elected shall have a second or casting vote.

(4) The following steps shall not be taken without the consent of the Dean –

(a) any alteration of the ordering of services in the Cathedral;

(b) the settlement of the Cathedral's budget;

(c) the implementation of any decision taken by the Chapter in the Dean's absence, provided that, in the case of a decision taken by the Chapter as to any matter other than one mentioned in paragraph (a) or (b) above, his consent shall be deemed to have been given for the purposes of paragraph (c) above after the expiry of one month following the date on which the decision was taken unless, within that period, he Dean requests the Chapter to reconsider the decision at the next meeting of the Chapter, in which case the matter shall be decided by a majority vote of those present and voting at the meeting, the Dean having a second or casting vote.

## 13. VACANCIES IN MEMBERSHIP

No proceedings of the Council, the Chapter or the College of Canons shall be invalidated by any vacancy in the membership or by any defect in the qualification or election of any member.

## 14. DIOCESAN SERVICES

At special diocesan services, the Clerical and Lay Vice-Presidents of the Diocesan Synod and the Area Deans shall be allocated seats by the Dean.

## 15. THE VIRGERS

The Chapter may appoint a Head Virger (who may be known as the Dean's Virger) and as many Assistant Virgers as may from time to time seem necessary on such terms and

conditions as may be determined by the Chapter. The Virgers shall be concerned to uphold the dignity of worship in the Cathedral, to welcome all who enter it, and to care for its security.

#### 16. THE ORDER OF PRECEDENCE IN THE CATHEDRAL CHURCH

(A) The order of precedence at services held in the Cathedral on “Cathedral occasions” shall be as follows –

- (1) The Bishop or any Bishop Suffragan when representing the Bishop
- (2) The Chancellor/Registrar
- (3) The Dean
- (4) The Residentiary Canons and other members of the Chapter
- (5) The Chapter Clerk
- (6) Any Bishop Suffragan when not representing the Bishop
- (7) The Archdeacons
- (8) The Ecumenical Canons
- (9) The Honorary Canons
- (10) The Lay Canons
- (11) The Minor Canons and other ministers
- (12) The Clerical and Lay Vice-Presidents of the Diocesan Synod
- (13) The Area Deans

(B) The order of precedence at services held in the Cathedral on “Diocesan occasions” shall be as follows –

- (1) The Bishop
- (2) The Chancellor/Registrar
- (3) The Bishops Suffragan
- (4) The Assistant Bishops
- (5) The Dean
- (6) The Archdeacons
- (7) The Residentiary Canons and other members of the Chapter
- (8) The Chapter Clerk
- (9) The Ecumenical Canons
- (10) The Honorary Canons
- (11) The Lay Canons
- (12) The Minor Canons and other ministers
- (13) The Clerical and Lay Vice-Presidents of the Diocesan Synod
- (14) The Area Deans

(C) The designation of a service as a Diocesan occasion shall be determined by the Bishop, after consultation with the Dean.